



Nevada Department of Agriculture
Noxious Weed Program
February 26, 2014
REQUEST FOR PROPOSALS



The Nevada Department of Agriculture announces the availability of funding from the United States Forest Service State and Private Forestry Cooperative Weed Cost Share Program for 2012-2013 CWMA. This is a formal request for proposals for 2014 season sub-grant projects.

PROPOSALS DUE BY MARCH 26, 2014

Amount of Funding Available: \$30,000

Award Period: April 1, 2014 – December 15, 2014

Applicant Eligibility:

- Applicant must be an active Cooperative Weed Management Area (CWMA), Conservation District (CD), or Weed District (WD) in Nevada.
- Applicant must have a mechanism for receiving, documenting and reporting on grant funds and activities in place. Reporting accurate financial records is required.
- Applicant must not be in default on any other grants with the Nevada Department of Agriculture.

Additional Project/Funding Criteria:

- The project sites must be in an area with a minimum 10% forested land or have a direct impact on an area with a minimum 10% forested land^{1,2,3}.
- The project must address EDRR species in your area.
- A 1:1 match is required for each project. This match can be in-kind or actual monetary contributions. Match must be from a non-federal source that is not already counted as match elsewhere. Please see attachment B for in-kind matching examples and tracking template.
- Administrative overhead/indirect charges cannot exceed 10%.
- Grant fund expenditures to support weed management activities can be used for the following: materials and supplies, labor, herbicides, accounting, advertising, meetings, training, publications, rentals, contract services, salaries, etc. (Additional allowable costs can be found in OMB Circular A-87)

1. "Forest Land: Land at least 10% stocked, or currently nonstocked but formerly having such stocking, with timber and/or woodland trees, and where human activity on the site does not preclude natural succession of the forest (i.e. the site can be naturally or artificially regenerated).

2. Timberland – forest land where timber species constitute at least 5% crown cover; or forest land with sufficient timber species reproduction (minimum of 40 saplings and/or established seedlings per acre). Timber species can be of any size and includes all species of conifers (except junipers and yew) and aspen, cottonwood, and paper birch hardwood species.

3. Woodland – forest land with at least 10% crown cover in woodland trees; forest land with timber species and woodland species but less than 5% crown cover in timber species; forest land with sufficient woodland tree species reproduction (with the same reproduction criteria as timberland above). A woodland species can be classified as either a shrub or a tree and includes juniper, yew, mountain-mahogany, Rocky Mountain maple, and bigtooth maple."



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- The applicant's projected ability to complete the proposed project based on previous years performance will also be utilized in ranking proposed projects and associated awards.
- Project site data must be encompassed into EDDMaps in statewide weed database.
- Funding will be considered for projects that demonstrate any or all of the following:
 - Early Detection Rapid Response
 - Revegetation/Restoration
 - Biological Control
 - Control and Management
 - Education
 - Mapping/data collection

PROPOSAL REQUIREMENTS: Proposals will be scored and awarded on a competitive basis. See Attachment A for proposal scoring criteria. Projects may be fully or partially funded. Due to the small amount of funding available proposals may not be funded at all.

All of the following must be included in the proposal:

Project Narrative – Maximum of 2 pages (min. 11 pt font). Should include brief descriptions of the following:

I) Contact Information

- CWMA, CD, or WD name
- Project Manager Name
- Address
- Phone Number
- Email address

II) Total Grant Funding Requested

III) Other Resources - List any other sources of funding you have secured for the upcoming project season. This proposal may be used to supplement a larger project.

IV) Financial Management Contact Information

- Financial Manager Name
- Address
- Phone Number
- Email
- Tax ID Number
- DUNS Number
- NV Vendor Number

V) Project goals and expected outcomes

- What do you expect to accomplish with this funding? Estimated acres to be treated, inventoried, revegetated and number of people reached through outreach is preferred to be listed here.

VI) Project site description



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- Location and size
- Why is this area in need of a weed management project?
- Targeted Weeds (proposals must target EDRR species for your area)
- Sage-grouse benefits – Does this project benefit sage-grouse habitat? Additional points will be awarded to projects that clearly benefit sage-grouse or are within sage-grouse leks (See attached scoring sheet for breakdown).

VII) Work Plan – How will you use this funding on-the-ground?

- Weed control strategies to be used (mowing, hand pull, herbicides, grazing, ect.) How is integrated weed management being implemented?
- Is there revegetation plans?
- Will data collection and mapping be done? If so, what technologies will be used?
- Is there an educational or outreach component?

Project Budget – 1 page - For each category below please indicate the amount of funding that will be used and give a brief breakdown of how the amount was reached.

I) Personnel

II) Travel

III) Operating Supplies (includes herbicide, office supplies, field equipment <\$5,000, ect.)

IV) Contractual

V) Indirect

VI) Estimated breakdown of match to be provided (Please see attachment B for in-kind match tracking example)

*** Proposals should be emailed to jgreer@agri.nv.gov or mailed hard copy to:**

**Nevada Department of Agriculture
ATTN: Jamie Greer
405 South 21st Street
Sparks, NV 89431**

For additional information or if you have any questions or comments please contact Jamie Greer at jgreer@agri.nv.gov or 775-353-3640.



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ATTACHMENT A – NDA Sub-grant Proposal Scoring Sheet

CRITERIA	DECISION CONSIDERATIONS	Points
Applicant qualifications	<ul style="list-style-type: none"> • Is there a high level of commitment from participants? • Does the applicant have the necessary expertise and organizational structure in place to successfully complete the project? 	10
Project Need	<ul style="list-style-type: none"> • Does the project specifically target EDRR species for project area? • Is the site appropriate and meet funding requirements? • Are there other funding sources currently used on this project? 	20
Project Management Plan	<ul style="list-style-type: none"> • Does the project propose to implement an integrated weed management plan that is appropriate for the targeted weed species? • Does the project have a solid mapping and data collection component utilizing EDDMaps? • Is revegetation addressed for after treatment? 	25
Project Goals	<ul style="list-style-type: none"> • Are the short term and long term goals with this project realistic and obtainable? 	15
Budget	<ul style="list-style-type: none"> • Are the arrangements for financial management appropriate? • Are the category figures realistic and accompanied by breakdown details? • Are in-kind services and estimations realistic and obtainable? 	25
Sage-Grouse	<ul style="list-style-type: none"> • Does this project benefit sage-grouse habitat? Is there a clear benefit to sage-grouse habitat narrated in this proposal? 	5

* Please note that due to the small amount of funding, projects that address only one aspect of integrated weed management are acceptable. *



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Attachment B								
Western States Examples of standard rates for In-Kind Contributions¹								
Spring 2006								
Item	Description	Rates Per ² :	Idaho	Montana	Nevada	North Dakota	Utah	Average* ² :
ATV:	4X4, 300-400 CC	Day	\$90		\$80	\$60	\$120	\$88
	4X4, 300-400 CC, with sprayer unit		\$112	\$50	\$100	\$75	\$20/hour	\$100
	4X4, >400 cc w/ sprayer					\$56		\$56
	6X6, with Sprayer				\$100			\$100
	3-wheelers and motorcycles					\$56		\$56
BOAT	Powered	Day	\$135	\$120	\$120	\$90	\$20/hour	\$115
	Un-Powered		\$56	\$45	\$50	\$38	\$10/hour	\$48
	Powered w/ Trailer						\$25/hour	\$25/hour
CONTRACTED SERVICE	Ground Broadcast (not including chemical)	Acre		\$20				\$20
	Ground Spot Treatment (other than backpack)			\$80				\$80
	Backpack Treatment			\$120				\$120
GPS UNITS	General Outdoor Use	Day	\$6	\$15	\$5	\$4	\$5/hour	\$7.50
	Attached to Handheld Computer	Day			\$12	\$8		\$10
	Post-Processing Differential Correction	Day	\$15	\$25	\$15	\$11	\$10/hour	\$17
LABOR	Standard (includes Admin)	Hour	\$22	\$20	\$20	\$15	\$22	\$20
	Volunteer Labor		\$20		\$20		\$20	\$20
LIVESTOCK	Horse/Mule	Day	\$50		\$50	\$38		\$46
	Horse/Mule with Sprayer Unit	Day	\$56		\$56	\$53		\$55
NETS	Biological Control – Sweep Nets ³	Day			\$6			\$6
PUMPS	Transfer w/ Hose	Day	\$56		\$50		\$5/hour	\$53
SPRAY EQUIPMENT	Average – All types except ATV	Hour	\$22.50	\$20	\$20	\$15	\$5/hour	\$20
	Backpack 3-gallons ⁴	Day	\$6	\$5	\$5	\$4	\$5/hour	\$5
	Backpack 5-gallons ⁵	Day	\$6	\$5	\$5	\$4	\$5/hour	\$5
VEHICLES (excluding ATVs, see above)	Sedans, Light Trucks (4X2)	Day	\$67					\$67
	Vans, 8-12 Passenger		\$100		\$85		\$25/hour	\$93
	Trucks < 1 ton w/sprayer		\$85	\$70	\$80			\$78
	Trucks 4X4, 1 ton or less		\$95		\$86			\$90
	Trucks, 1 ton		\$135		\$85			\$110
	Trucks, >1 ton w/sprayer		\$120	\$140	\$120			\$126
	Tanker Truck w/ Spray Equip		\$355		\$300			\$328

¹ Disclaimer: These rates are a compilation of rates provided by various sources via email and exchange throughout the west. **These rates are simply a recommendation, not standard set rates by any local, state or federal entity.**

² If rate is left blank, no information on that specific rate is available for that state.

³ For Match Rate Purposes, use Nevada State Rate or Average * Which ever rate is greater.

⁴ Unless the rental rate is higher. This rate can be used for loaned or purchased items.

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